



Queen City Dance  
8514 Park Rd.  
Charlotte, NC 28210

## Parents' Guide 2025-2026

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## **WELCOME!**

### **From Your Studio Owners**

Dear QCDance Families,

Welcome to another exciting season at Queen City Dance! We are thrilled to continue this journey with you and are honored you've chosen us to be part of your child's growth and creative expression. Our mission has always been to uplift and empower through movement, and we are proud to offer an environment that blends high-caliber instruction with heart, creativity, and community.

Please take time to read through this guide. It contains everything you need to know about our policies, procedures, dress codes, tuition, and more. We encourage open communication and are always here to help. Thank you for being a part of QC Dance – we can't wait to see what this season brings!

With gratitude and rhythm,

Tony & Natalie

## THE **QC**/*dance* MISSION

At QC Dance, we don't just teach steps—we create life-changing experiences. Our mission is to develop dancers who grow in skill, character, and confidence through world-class training, unforgettable performance moments, and immersive opportunities that expand their view of what's possible. Whether on stage, in the studio, or across the country, we prepare dancers to rise—to meet challenges, connect with others, and discover who they are through the art of dance.

## THE **QC**/*dance* BRAND

At QC Dance, we're not just building dancers – we're shaping ambassadors for Charlotte's creative spirit. Our name is our badge of honor. Every dancer who wears the QC logo represents discipline, heart, and the highest standards in dance education. We are proud to reflect the energy and diversity of our city and to send that spirit into every studio, stage, and screen our dancers step onto.

## OUR METHOD

QC Dance offers a fresh, digital-age approach to dance training – where high-level technique meets real-world experience. From preschool to pre-professional, every class emphasizes teamwork, creativity, and confidence. Our programs are structured to support all learners: home-schooled, CMS students, or private school families – with both daytime and after-school options.

With a faculty trained in styles from classical ballet to commercial hip-hop, our dancers grow with a foundation in technique and a flair for performance. Many of our classes culminate in video productions choreographed, filmed, and edited in-house – giving students an on-camera experience that's as empowering as it is unforgettable.

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## **QC DANCE**

Included in this array of learning options is the option for dancers to audition for QC Dance Competition Teams. Known as The E-Teams at QCDance, this experience will allow advanced dancers to enjoy the thrill of competition in both national and regional settings. QC Dance brings the most noted professional choreographers and dancers from Los Angeles, New York City, and around the world as guest instructors to guarantee we have the best training opportunities in Charlotte. The QC Dance Team will perform at competitive events and dance conventions across the U.S striving to create the quality and excellence that will hallmark the QC Dance Brand for years to come.

## **WHAT WE OFFER**

Preschool & Recreational Classes (Ballet, Tap, Jazz, Hip-Hop, Acro, Musical Theatre) - Competitive Teams (The E-Teams) - Ballroom Training (Youth & Adults) - Adult Drop-In Classes - Video Production Dance Classes - Seasonal Camps, Intensives & Parent Night Out Events

## **TUITION AND FEES**

Monthly Tuition is based on hours enrolled per week. Tuition is posted on the 1st of each month and charged automatically on the 3rd. Auxiliary and miscellaneous charges post to family accounts by the 15th of each month, and auxiliary charges are billed on the 15th. It is important to know that you will see two charges on your card during those months.

## QC DANCE

### Tuition Schedule

Student Hours Per Wk	Tuition Per Month	Student Hours Per Wk	Tuition Per Month
0.75	\$90.00	5	\$192.00
1	\$96.00	5.25	\$198.00
1.25	\$102.00	5.5	\$204.00
1.5	\$108.00	5.75	\$210.00
1.75	\$114.00	6	\$216.00
2	\$120.00	6.25	\$222.00
2.25	\$126.00	6.5	\$228.00
2.5	\$132.00	6.75	\$234.00
2.75	\$138.00	7	\$240.00
3	\$144.00	7.25	\$246.00
3.25	\$150.00	7.5	\$252.00
3.5	\$156.00	7.75	\$258.00
3.75	\$162.00	8	\$264.00
4	\$168.00	8.25	\$270.00
4.25	\$174.00	8.5	\$276.00
4.5	\$180.00	8.75	\$282.00
4.75	\$186.00	9	\$288.00

### Recital & Costume Fee Schedule

Costume Fees, Recital Fees, etc are billed on the 15th of each month.

<b>Oct 15</b> - Costume Deposit	\$60.00 per student/per dance
<b>Nov 15</b> - Recital Deposit	\$95.00 per student
<b>Jan 15</b> - Costume Balance	(Approx) \$60- \$90 per student/per dance depending on manufacturer.
<b>Feb 15</b> - Recital Balance	(Approx) \$95 - \$105 per student

### Private Lesson Rates

- 60 minute Lesson - \$95
- 45 minute Lesson - \$75
- 30 minute Lesson - \$50.

### Accounts | Billing | Tuition

All tuition and dance related fees, including but not limited to, registration fees, monthly tuition, private lessons, costume deposits and balances and showcase/performance fee deposits and balance will be automatically charged to the credit/debit card provided in the Parent Portal. Parents are responsible for maintaining current credit card information through the Parent Portal. QC Dance instructors and staff members are not able to make any changes to a family's on-line payment information. The deadline each month for tuition fees and credit card information is the 10th of each month. On the 10th of each month, a \$15.00 late fee is added to tuition if the credit card on file was declined and payment information not updated.

### Additional Fees

\$65 Registration Fee (\$85 per family) - \$35 Returned Check Fee - \$15 Late Payment Fee



### Holiday Closures & Make-Up Classes

QC Dance follows a consistent monthly tuition model that is not based on the number of classes in a given month. This means there is **no extra charge for months with five classes**, and **no discounts or refunds for months with three or fewer**, including those affected by holidays.

For the 2025–2026 season, the studio will **observe the following Monday holidays** with no classes held: **Labor Day, MLK Jr. Day, and Memorial Day.** (See the 2025-2026 Recreational Calendar available at front desk and on QCDance's website)

Other Monday holidays (such as Presidents' Day) **will run as scheduled.**

If your dancer misses a class due to one of our **official closures**, you're welcome to schedule a **make-up class in a similar style and level** during the same month. Please contact the office to arrange this.

We kindly ask that families **do not request refunds** for holiday closures, as these are factored into our annual tuition structure and clearly outlined in our Parent Guide.

### Recital & Costume Fee Notes

Costume and recital fees are based on the number of dances your child performs in our end-of-season Showcase. Here's what to expect:

- **Costume Fees** are charged **per dance**, not per student. If your child is in a combo class (such as Ballet/Tap or Jazz/Acro), or takes multiple classes, they may require **more than one costume**.
- For **younger dancers**, we make every effort to select **dual-purpose or combination costumes** that can work for multiple styles. That said, availability, sizing, and external factors (like supply chain issues, tariffs, or manufacturer stock) may occasionally require separate costumes.
- Costumes are ordered **six months in advance**, and fees are billed via your **Parent Portal**. Once orders are placed, costume payments are **non-refundable** as they're sent directly to the manufacturers.
- **Recital Fees** help cover venue rental, crew, lighting, props, scenery, insurance, and additional production costs. Please note **Recital fees are non-refundable once charged**.



#### Opting Out of Recital?

Families who do not wish to participate must complete a **Recital Opt-Out Form** by **October 15** or upon registration if signing up later than October 15. Submitting this form ensures your account will not be billed for recital or costume fees.

## CLASS ATTIRE

### Overview

All dancers must wear proper attire for each class, with hair pulled back and appropriate shoes. Dance shoes may not be worn outside the studio.

### Shoes

- Ballet - Pink Ballet Shoes
- Jazz - Carmel Jazz Shoes
- Tap - Carmel Tap Shoes (Under age 8) Black Tap Shoes (Age 8-Up)
- Hip Hop - White Sneakers (Studio Use Only)
- Acro - Barefoot or Dance Paws

### Uniform Leotards Coming Soon

For the 2025–2026 season, QC Dance will be introducing **uniform leotards** for certain classes to promote consistency, professionalism, and team spirit across the studio. Details about colors and style requirements will be announced as we get closer to the start of the season. These leotards will be **available for purchase directly through the studio** and will be offered at a **reasonable price point**. Our goal is to simplify class attire for families while helping dancers feel polished and confident in class.

### Labeling & Lost Items

Please **label all shoes, water bottles, and dance gear** with your dancer's first and last name. While QC Dance does everything possible to maintain a safe and organized environment, we **cannot be responsible** for lost or misplaced personal items. A **Lost & Found** is located in the back studio hallway for your convenience.

## CLASS PLACEMENT

Classes are set according to a student's age as the beginning of the academic school year. Our staff of professionals is constantly watchful over students' progress. If at any time during a class, our instructors feel that it is necessary to place a student in an alternate class, parents will be notified. It should be noted that students may remain in the same level of dance for multiple years as many levels of dance take longer to master than one year. When students stay in a class over a period of multiple seasons, they are always provided new dance elements and varied challenges in order to keep their dance skills fresh. We invite parents and guardians to be very interactive with us in order to ensure the very best dance atmosphere. Feel free to discuss your child's dance experience with us at any time.

## EVALUATIONS & EXAMS

At QC Dance, we are committed to providing structured, intentional training that supports each dancer's development. To help us tailor instruction, track progress, and make appropriate recommendations, we've implemented a multi-phase evaluation system throughout the season.

**Course Evaluations** will take place early in the season. These are informal, in-class assessments designed to help teachers understand the skill level and readiness of the dancers in each class. This allows instructors to customize the syllabus and prioritize material based on the group's collective needs – while still aligning with the studio's technical benchmarks.



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## QC DANCE

**Exam Periods** will occur at three points during the season. These are guided check-ins that give dancers a chance to demonstrate their progress and receive feedback. These exams are conducted in-class and focus on foundational technique, musicality, retention, and class etiquette.

A **Final Exam** will take place approximately **two weeks before the end of the season**. This evaluation allows the instructor to make personalized recommendations for summer programs and class placement for the upcoming season. Parents will receive feedback to help them understand how their dancer is growing and what the best next step may be.

Our goal with evaluations is not to create pressure, but to create purpose. We want every dancer to know where they are, where they're headed, and how we'll support them on that path.

## CLASS CONDUCT

### Discipline / Overview

In order to ensure an enlightened Dance environment, there are certain codes of conduct expected of younger dancers. Dancers are expected to behave with the respect and self-discipline that reflects their age and their environment. Should a dancer's conduct become disruptive to the class, that individual will be corrected verbally. If a behavioral problem continues after two verbal redirections from the instructor, QC Dance will proceed with one of the following:

- Dancers 7 years of age and under will be removed from the classroom and given a time out to refocus. This will be appropriately communicated to parents at the end of class to assist with refocusing efforts.
- Dancers 8 years of age and over will be asked to leave the classroom and call a parent to be picked up. It should be noted that this will still be counted as full class attendance, and parents will again be invited to discuss redirection of the child's energies.

### Behavior

As an all inclusive dance learning center, the Main Ballroom at QC Dance is to be treated as an ACTIVE theater at all times. Students moving from the back studio to the front are expected to maintain full theatre discipline. In strictest terms, this means that running, talking, and horseplay of any kind are not allowed in the Main Ballroom while classes are in session. While moving from the Classroom to the front of the building for pick-up, students may walk without

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## QC DANCE

talking along the near wall by the office so as not to disturb Ballroom classes in progress. Students found to be disruptive to other dance lessons will have their behavior reported to parents for appropriate correction.

One of the frequent challenges we encounter is when dance students exhibit disruptiveness during class. It is not uncommon for a student to engage in disruptive behavior or talk back to a teacher. In response, the teacher takes appropriate measures to manage the misconduct. However, a recurring scenario emerges where the student subsequently complains to their parent, alleging that the teacher bullied them. It is important to clarify that QC Dance unequivocally condemns bullying in any form, but we also uphold the expectation that children adhere to proper decorum on the dance floor. As we address parents' concern, we must remind them that the key to avoiding any disciplinary issues with the teacher is for their child to consistently display respect and give their best effort in class at all times.

## Social Media

We are all aware of the impact social media has on our society-both positive and negative. The QC Dance Mission is for every person to find their best self through music and movement. Parents can be the most instrumental part of that mission by closely watching any their child's social media accounts. It is our policy that any posts on any social media platform must be ONLY positive in nature. All of our students represent not only themselves, but QC Dance as a studio and a team. A strong team bond is critical to being top performers in bringing out the best in each dancer. Given the current national attention that surrounds the emergence of cyber-bullying, these matters will be dealt with most seriously. Any foul language, negativity, etc. observed on a student social media account will be grounds for that student being asked to sit out of class, or competition, or said student may be dismissed from the Team. We ask that you please support our endeavors in creating a positive atmosphere and role models within our studio. Thank you in advance for your support in this matter.

## Bathrooms

Bathrooms are not for horseplay and should be kept neat and clean. **NO MORE THAN ONE STUDENT MAY BE IN A BATHROOM STALL AT A TIME.**

## Cubbies

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## QC DANCE

Cubbies should store only dance gear and water bottles. There should be no food or any liquid other than water in the cubby area. All trash must be picked up and disposed of properly. All gear needs to be stored in their cubby at the conclusion of dance class. Blocks also need to be stored in cubbies as well.

### Electronic Devices

Use of electronic devices including phones, smartwatches, iPads, etc are prohibited during class time unless a teacher requests a segment to be videoed. If there is an emergency, please feel free to call the studio.

### Missed Attendance

A missed class may be made up within four weeks by attending a similar class. Parents must contact the office to arrange all make-up classes. Please try your best to bring your child to class, so they do not fall behind. This is a team/group class! Make-up sessions or single sessions help foster respect and keep the class moving forward for the other dancers in class. **No tuition adjustment is made for missed classes regardless of reason.**

### Arrival & Departure

Students should arrive **10 minutes** prior to class and must check in at the front desk. A staff member will meet dancers in the foyer and escort them to the classroom. Students should be picked up from the foyer no more than 10 minutes after class ends unless prior arrangements have been made with the office.

Parents are asked to be punctual and have their students arrive on time. Late arrivals are disruptive to both classrooms. Such occurrences hinder the flow of dance class and distract other classes and students. **Excessive tardies will not be allowed.**

### Discontinued Classes

Students who drop classes after the commencement of the academic year must submit a drop form to the QC Dance office. Drop forms are downloadable at [www.QueenCity.dance](http://www.QueenCity.dance). Drops may not be taken via telephone, or SMS Text. Drop forms may be scanned and e-mailed to the QC Dance Office. Any drop form must be submitted a minimum of two weeks before the class to be dropped.

All Tuition is computed on the date of the written notice, not the last class attended by the student. All family Tuition fees must be current in order for a student to drop a class. Dancers who enroll in a class and then decide to drop will receive a credit for unused tuition which may be used for future classes at QC Dance. Credits are student-specific and non-transferable.

### Complimentary First Class

After the commencement of any season, prospective students are invited to attend a complimentary first class. After enrollment, tuition will be pro-rated based on the remainder of classes in the month.

### 👁️👁️ Class Viewing & Parent Spaces

At QC Dance, our top priority is creating a focused, supportive learning environment for every dancer. Over time, we've observed that the presence of parents inside the studio or in direct view of the classroom – even with the best intentions – can be a **major distraction** for dancers of all ages. It often impacts behavior, confidence, and focus.

For this reason, we kindly ask that parents refrain from standing in studio hallways or peeking into classrooms during class time, even if doors are open.

To support your comfort while waiting, we've created a beautiful **covered outdoor patio** just outside the studio. This space includes seating, free WiFi, and a welcoming atmosphere where you can relax, work, or connect – without affecting the learning environment inside. We do offer one special **Parent Observation Week** later in the season, where families are invited into the studio to watch classes and celebrate their dancers' growth. More details are available in the Recreational Calendar.

We appreciate your cooperation in helping us maintain a professional, distraction-free space for every dancer to thrive.

## POLICIES & PROCEDURES

### Communication

To maintain open communication, parents are welcome to text or call during regular business hours (9 AM - 8 PM). While teaching typically occurs from 4 PM to 8 PM, urgent matters can be addressed by contacting Ms. Linda at 704-281-4123. Communication is limited outside these hours. Studio email addresses are [info@Queencity.dance](mailto:info@Queencity.dance), and [QCDance@icloud.com](mailto:QCDance@icloud.com).

## PARENTAL AGREEMENT

### Image & Media Release

By registering with QC Dance, I grant Queen City Dance, LLC permission to photograph and/or video my child (or myself) for use in promotional materials including but not limited to: flyers, brochures, posters, social media, websites, newsletters, and other digital and print communications.

- I understand that all such media becomes the property of Queen City Dance, LLC and may be edited or used without additional approval or compensation.
- I waive any right to inspect or approve the final materials and release QC Dance from any claims related to use of these images or videos.
- This release remains in effect indefinitely unless revoked in writing.
- I understand that photos and videos will be used only for lawful promotional purposes and will not be sold or used by third parties.

### Liability Waiver & Release

By participating in any class or event at Queen City Dance, I acknowledge and accept the risks associated with physical activity, including but not limited to injury, illness, or property damage. I understand that:

- I am voluntarily participating and assume full responsibility for any associated risks.
- Queen City Dance, LLC is not liable for injuries or damages arising from participation, and I release them from any claims or liabilities to the fullest extent permitted by law.
- In case of emergency, I authorize QC Dance staff to provide or seek medical care as needed. I am responsible for any resulting medical expenses.
- This release applies to all programs, events, and studio activities throughout the year.

By registering, I confirm that I have read and agree to these terms and all studio policies.

**Please note:** The full legal waiver, liability release, and media consent forms are included in our online registration process. By registering your dancer, you acknowledge and agree to these terms electronically through your digital signature in the Parent Portal.